



20 - 21 March 2018

INFORMATION

Title	IME - INVESTMENT MANAGEMENT EXHIBITION
Dates	<b>20- 21 March 2018</b>
Venue	Jumeirah Frankfurt , Thurn-und-Taxis-Platz 2, 60313 Frankfurt am Main, Germany
City, Country	Frankfurt am Main, Germany
Visitor target groups	Professionals only

AGENDA

AGENDA	DATE	TIME
Settlement of exhibitors/Participants	19 March 2018	12:00-20:00
Official opening	20 March 2018	10:00
Exhibition/Conference time	20 March 2018	10:00 - 18:00
	21 March 2018	10:00 - 16:00
Removal of exponents	21 March 2018	16:00 - 22:00
Opening hours for visitors		10:00 - 18:00 & 10:00 - 16:00

DEADLINES

DESCRIPTION	CLOSING DATES
<i>Registration for exhibitors with prearranged Matchmaking</i>	<i>31 October 2017</i>
<i>Registration normaly</i>	<i>31 January 2018</i>
<i>Ordering extra badges for exhibitors</i>	<i>end of February 2018</i>
<i>Ordering sponsorship packages</i>	<i>end of February 2018</i>
<i>Ordering conference room if needed</i>	<i>end of February 2018</i>
<i>Booking advertisement packages</i>	<i>end of February 2018</i>
<i>Submission of stand projects in case the stand has not been ordered from organizer</i>	<i>end of February 2018</i>
<i>Ordering catering services for your stand or your conference if needed</i>	<i>end of February 2018</i>
<i>Ordering car parking ticket</i>	<i>end of February 2018</i>
<i>Training your team for the exhibition</i>	Once the application form is submitted



## 20 - 21 March 2018 APPLICATION FORM

Main Exhibitor (Company/Government Institution)

Main address:	No:
City:	Country:
PO BOX:	Postcode:
Phone (country code, area code and number):	VAT ID:
Email:	Web:
Head of the board:	Managing Director:
Contact person for exhibition: Mr: <input type="checkbox"/> Mrs: <input type="checkbox"/> Ms: <input type="checkbox"/>	
Name:	Surname:
Position within the company/institution:	
Email:	Web:
Phone (country code, area code and number):	Fax:
Invoice address (if different from the main address):	
Address:	No:
City:	Country:
PO BOX:	Postcode:

### 1. SPEAKER AT IME

Our Institution would like to participate with a speech/forum/workshop at the IME 2018

The duration of the presentation should not be longer than 15 minutes

PRICE FOR ONE PRESENTATION IS: € 3900 (excl . VAT..).

Includes placement within the Exhibition Catalogue, website, newsletters and 3 entrance tickets which enable you to attend the IME.

Equipment included within the offer: Laptop, projector and sound system. In order to increase the number of professional audience please put effort in inviting your audience as well.

The lecture presentations are to be sent to the organizer no later than 30 February 2018.

Please describe the nature of business activities/ planned investment projects/ the topic of your presentation ( KEY POINTS ONLY):

Please pick your preferred option. Minimum stands size are 6 m<sup>2</sup> of floor space area:

3 Entrance( two-day) tickets which enable you to attend the IME are included in the price. Please note that: for each additional ticket, plus 240 Euro ( excl . VAT. ) will be added.

### 2. PRICES for EXHIBITORS

Package 1 <input type="checkbox"/>	Price for one Stand	Amount
3 x 2 Meter	€ 9.850, (excl . VAT.).	

The stands are built by the organizer and include: Octanorm system or similar, white walls 2.5 metres high

and Furniture: 1 table, 4 chairs , 1 brochure holder ( 4 shelves A4 ) , 1 info desk 40 x 40 x 95 cm ( W x D x H ) and 3 Entrance( two-day) tickets.



#### Lectures:

Each exhibitor has the opportunity to hold a 15 - minute presentation. We recommend to dispense pure corporate presentations and to choose a specialist topic .

#### Catering

Lunch for both days up to 3 people per exhibitor is included in the basic price.

#### Accommodation

Hotel accommodation is not included in the price.

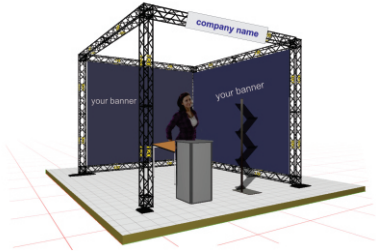
Expo Wall 4 Alu  
Panels 8 pcs. 70 x 100 cm + 4 pcs. 70 x 30 cm  
Bag set, 2 pcs.  
Delivered without print.



## 20 - 21 March 2018 APPLICATION FORM

Package 2 for IME Premium Exhibitor <input type="checkbox"/>	Price for one Stand	Amount
5M x 4M = 20sqm	€ 24.000, (excl. VAT.).	

This exclusive Truss stand is built by the organizer and include: Truss System 2.6 metres high, two printed banners designed by your institution and Furniture: 1 table, 4 chairs, 1 brochure holder ( 4 shelves A4 ), 1 info desk 45 x 40 x 90 cm ( W x D x H ).



### Additional benefits:

- Acknowledgment in the exhibition brochure of IME as official partner
- 10 Entrance( two-day) tickets
- Logo posted on all ads
- Company portrait on the web site
- Opportunity to hold a 15 - minute presentation.

### Catering

Lunch for both days of up to 10 people are included in the basic price. Please note that: for each additional staff member, plus 240 Euro will be added ( excl. VAT. ).

- Banner: (1pcs) B455 x H212 cm
- Banner: (1pcs) B363 x H212 cm
- Fascia board: B100 x H30 cm

## The Benefits of Premier Sponsorship

	<input type="checkbox"/> Main Partner (Only One)	<input type="checkbox"/> Platinum Sponsor (MAX 3)	<input type="checkbox"/> Luncheon Sponsor (MAX 3)	<input type="checkbox"/> Cocktail Reception Sponsor (MAX 3)
	€ 58.000, (excl. VAT).	€ 40.000, (excl. VAT).	€ 34.000, (excl. VAT).	€ 28.000, (excl. VAT).
Exclusive Truss stand of 5M x 4M = 20sqm	●	●	●	●
Acknowledgment in the exhibition brochure of IME as Partner/Sponsor	●	●	●	●
Entrance tickets	● 20 pcs	● 15 pcs	● 10 pcs	● 8 pcs
Logo posted on all ads	●	●	●	●
Company portrait on the web site	●	●	●	●
Opportunity to hold a 15 - minute presentation.	●	●	●	●
Lunch for both days	● 20 People	● 15 People	● 10 People	● 8 People
Signage on stage	●	●		
Opportunity to arrange a welcome desk at the main registration desk of IME	●			

Each exclusive Truss stand is built by the organizer and include: Truss System 2.6 metres high, two printed banners designed by your institution and Furniture is included: 1 table, 4 chairs, 1 brochure holder ( 4 shelves A4 ) 1 info desk 45 x 40 x 90 cm ( W x D x H ).



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**Co-Exhibitors**

Please register all of your co-exhibitors  
by using the Registration Form for Co-Exhibitors\*

**Catering**

The meals for both days of up to 2 people per will cost 240 Euro ( excl . VAT. )

**\*Explanation "Co-Exhibitors":**

Co-Exhibitors are companies with their own products and their own staff that use the stand area of a main exhibitor.

Co-Exhibitor: Company/Government Institution:

Main address:	No:
City:	Country:
P.O BOX:	Postcode:
Tel. country code, area code, number:	VAT ID:
e-mail:	web:
Head of the board:	Managing Director:
Contact person for exhibition, Mr: <input type="checkbox"/> ,Mrs: <input type="checkbox"/> ,Ms: <input type="checkbox"/>	
Name:	Surname:
Position on the company/Institution:	

**3. DELEGATE REGISTRATION FEE**

Please select an option <input checked="" type="checkbox"/>	Options	Bookings made by 30.11.2017	Bookings made by 27.02.2018	Bookings made after 27.02.2018
<input type="checkbox"/>	Registering 1 delegate	€ 450, (excl . VAT.)	€ 550, (excl . VAT.)	€ 650, (excl . VAT.)
<input type="checkbox"/>	Registering 2 delegates from the same company/Institution	€ 750, (excl . VAT.)	€ 950, (excl . VAT.)	€ 1.150, (excl . VAT.)
<input type="checkbox"/>	Registering 3 delegates from the same company/Institution	€ 1.050, (excl . VAT.)	€ 1.350, (excl . VAT.)	€ 1.650, (excl . VAT.)
<input type="checkbox"/>	Registering 4 delegates from the same company/Institution	€ 1.300, (excl . VAT.)	€ 1.600, (excl . VAT.)	€ 1.900, (excl . VAT.)

**DELEGATE DETAILS**

Title	First Name	Last Name	Job Title	Email

**Cancellation Policy:**

All bookings are considered binding on receipt of the booking form. If you cannot attend you must cancel your registration in writing no later than 10 Days after the booking date to receive a credit less 50% administrative charge per delegate/speaker/exhibition stand. We regret that cancellations or bookings received after 10 Days cannot be refunded or credited and the full fee will be due for ALL registrations submitted. We suggest you send a substitute to attend in your place at no extra cost. All substitutions must be received in writing.

By signing this application we accept as binding the Conditions of Participation and the general terms, rules and regulations of Xhafa Exhibition

Place and Date:

Exhibitor:

Name / Signature / Stamp



## ADDITIONAL STANDS AND OTHER EQUIPMENTS

Main Exhibitor: Company/Goverment Institution:

Main address:

No:

City:

Country:

P.O BOX:

Postcode:

Tel. country code, area code, number:

VAT ID:

e-mail:

web:

Head of the board:

Managing Director:

Contact person for exhibition, Mr:  ,Mrs:  ,Ms:

Name:

Surname:

Position on the company/Institution:

	Quantity	Price description	Price per unit	Amount
 <p>Pop-Up Wall Curved Curved wall, 3 x 4 for counter 162 x 80 cm (visible 157 x 75,5 cm) Topplate - for counter W70 x H0,8 x D50 cm</p>		sales price, printing included	1780 €	
 <p>Expo Wall 4 Alu 8 pcs. 70x100 cm + 4 pcs. 30x70 cm Bag set, 2 pcs. Black</p>		sales price, printing included	1590 €	
 <p>Roll-up, single sided 80 x 200 cm banner</p>		sales price, printing included	190 €	
 <p>Expo Pavement Board Poster: 50 x 70 cm white</p>		sales price, printing included	280 €	
 <p>Zig-Zag Brochure Stand Alu stand with 6 pcs. of 10 mm acrylic A4 shelves.</p>		sales price	190 €	
 <p>Basic Counter 200,4 x 90 cm + Top 83 x 35 cm</p>		sales price	320 €	
 <p>Truss L-Shape 3 x 3 307 x 246 x 307 cm Banner: (2) B273 x H212 cm</p>		sales price, printing costs	1694 € 230 €	
		(to all prices + applicable VAT)	Total	_____ €